BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

February 18, 2016

The Mississippi Department of Information Technology Services Board met in Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, February 18, 2016, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

    June Songy, Chairman

    D. Shane Loper, Vice-Chairman

    Rodney Pearson

    Thomas A. Wicker

    J. Keith Van Camp

Legislative Advisors Not Present:

    Representative Gary V. Staples

    Senator Sampson Jackson, II

Staff Members Present:

    Craig Orgeron, ITS Executive Director

    Michele Blocker, ITS Chief Administrative Officer

    Roger Graves, ITS Chief Operations Officer

    Lynn Ainsworth, Information Systems Services (ISS) Division Director

    Laura Pentecost, Data Services Division Director

    David Johnson, Internal Services Division Director

Steven Walker, Telecomm Services Division Director

Jay White, Information Security Division Director

Donna Nead Rogers, Special Assistant Attorney General

Tangela Harrion, Procurement Team Leader

Renee Murray, Procurement/Consulting Team Leader

Donna Hamilton, ISS Technology Consultant

Cerria Walker, ISS Technology Consultant

Debra Brown, IT Planner

Jerry Guillory, Data Services Division

Pam Sinclair, Data Services Division

Brian Norwood, Telecomm Services Division

Greg Nohra, Enterprise Security Architect

Billy Rials, Data Services Division

Timika Franklin, Telecomm Services Division

Gary LeBlanc, Infrastructure Planning Architect

Emily Grace Cole, Internal Services Division

Jeff Jennings, Data Center Infrastructure Manager

Others Present:

David Sliman, University of Southern Mississippi

Diane Mobley, Mississippi Department of Human Services

Ashley Butts, Mississippi Department of Human Services

Cindy Greer, Mississippi Department of Human Services

Jennifer Peacock, Mississippi Library Commission

Vivian Sanderford, Mississippi Library Commission

Jennifer Wentworth, Mississippi Department of Revenue

Michael Herndon, Mississippi Department of Employment Security

Danny Lynch, Mississippi Department of Employment Security

Mike Kling, Cisco

Brad Stroup, Dell

Chris Salmon, Dell

Nathan Slater, C Spire

Kameron Ball, C Spire

Javier DeRossette, Microsoft

Alan Hasling, Microsoft

James Rankin, Microsoft

Rob McClure, AT&T

Kris Gautier, AT&T

Karen Newman, The Clay Firm

Chelsi Taylor, Geocent

Terry Levasseaur, Geocent

Mark Hollingsead, Ciber

Jason Cox

Kevin Stump, Fast Enterprises

Steven Parkinson, Fast Enterprises

Dan Whorton, ENA

Kerry Bass, Unisys

Randy Senston, Unisys

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June Songy called the meeting to order and asked guests to introduce themselves.

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Agenda Item No. 1:   June Songy directed the Board's attention to the first agenda item,

approval of the minutes from the ITS Board Meeting on January 21, 2016.

On motion by Rodney Pearson and second by Keith Van Camp that the minutes of the meeting on January 21, 2016 be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Cerria Walker and David Sliman, CIO, presented Project No. 42618, requesting approval of an exemption for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)** to request proposals for the acquisition of Oracle Maintenance and PeopleSoft Application Maintenance on the existing Oracle database software. The staffs of ITS and USM jointly recommend approval of the exemption request at a total estimated 3-year lifecycle cost of $2,223,902.55. USM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Shane Loper and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Cerria Walker, Diane Mobley, Network Systems Manager, and Ashley Butts, IT Procurement Manager, presented a request for delegating to the ITS Executive Director approval of the purchase from RFP No. 3760-42694 for the acquisition of IT Hardware for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY AND CHILDREN SERVICES (DFCS)**. The staffs of ITS and DFCS jointly request that the approval of the contract award for this project be delegated to the ITS Executive Director at an amount not to exceed $2,500,000.00.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Renee Murray and Jennifer Peacock, Administrative Services Bureau Director, presented evaluation and recommendation of proposals received in response to RFP No. 3809-41594 for the acquisition of a Managed Wi-Fi Solution for the **MISSISSIPPI LIBRARY COMMISSION (MLC)**. The staffs of ITS and MLC jointly recommend the selection of ENA Services, LLC as lowest and best vendor responding to RFP No. 3809, to provide a managed Wi-Fi solution, at a total 5-year lifecycle cost of $2,645,775.00.

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Donna Hamilton and Jennifer Wentworth, Associate Commissioner, presented the evaluation and recommendation of proposals received in response to RFP No. 3830-42048 for the acquisition of a Title Network Replacement System for the **MISSISSIPPI DEPARTMENT OF REVENUE (MDOR)**. The staffs of ITS and DOR jointly recommend the selection of Fast Enterprises, LLC, as lowest and best vendor responding to RFP No. 3830, to provide a Title Network Replacement System, at a total 5-year life cycle cost of $26,000,000.00.

On motion by Shane Loper and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Chris Grimmer, Michael Herndon, Chief, Performance and Participant Reporting, and Danny Lynch, Department Chief, Procurement, presented the recommendation for RFP No. 3708-42411 for the continuation of the Agreement with Ciber, Inc., for a Microsoft .NET developer for the **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The ITS Executive Director originally approved the Professional Services Agreement in March

2014 for a lifecycle cost of $480,000.00. The staffs of ITS and MDES jointly recommend approval of the continuation of this Agreement with Ciber, Inc., through March 18, 2019, in an amount not to exceed $720,000.00 for a Microsoft .NET developer. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $1,200,000.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed Agenda Item No. 8 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, March 17, 2016.

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On motion by Shane Loper and second by Keith Van Camp that the following per diem and expenses be approved:

      Shane Loper - per diem and expenses for 1 day;

         Board Meeting, February 18, 2016.

      Rodney Pearson - per diem and expenses for 1 day;

         Board Meeting, February 18, 2016.

      June Songy - per diem and expenses for 1 day;

         Board Meeting, February 18, 2016.

      Keith Van Camp - per diem and expenses for 1 day;

         Board Meeting, February 18, 2016.

      Tom Wicker - per diem and expenses for 1 day;

Board Meeting, February 18, 2016.

Motion carried; unanimously.

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There being no further business, the meeting was adjourned by June Songy.

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June Songy, Chairman   Shane Loper, Vice-Chairman